

GOXHILL PARISH COUNCIL

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Dear Councillor,

26th March 2024

You are summoned to attend the **Ordinary Meeting of Goxhill Parish Council** to be held on **Thursday 4th April 2024**, commencing at **19.30** at Parish Rooms, Howe Lane, Goxhill.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

2404/1 Apologies

- i) Apologies for absence, if any

2404/2 Declarations of interests / dispensations

- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.

COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS

- b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.

2404/3 Minute approval

- a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 7th March 2024 at 7.30pm

2404/4 Committee meeting minutes

- (i) To note the minutes of the committee meetings

2404/5 Report from Proper Officer / RFO

To receive a report regarding actions from the previous month

2404/6 Finance approval

- (i) To approve the schedule of payments for April 2024
 - ❖ Village Lengthsman £570.00
 - ❖ Parish Rooms Caretaker £100.00
 - ❖ Barton Mowing (Playfield Maintenance) £459.25
 - ❖ Mark Nettleton (Cemetery Maintenance) £1,100.00
 - ❖ Mark Nettleton (Millennium Green) £600.00
 - ❖ Clerk Salary for March 2024 (15 hours per week at £14.70) £955.50
- (ii) To receive the cashbook summary for March 2024 and for council to agree that the cashbook summary month end tallies with the month end bank statement for March 2024

- (iii) To approve the schedule of the regular payments for the financial year April 2024 - March 2025 and agree for the RFO to make the following payments as directed in the Financial Regulations 5.6 and 5.7:
- ❖ **Barton Mowing (Playfield Maintenance) £459.25**
 - ❖ **Mark Nettleton (Cemetery Maintenance) £1,100.00**
 - ❖ **Clerk Salary (15 hours per week at £14.70) £955.50**
 - ❖ **JB Rural**
- (iv) To receive and agree Q3 budget reconciliation
- (v) To receive and agree Q4 budget reconciliation
- (vi) To receive and agree the end of year financial position
- (vii) To agree the asset register or any additions to be included

2404/7 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
- b. To consider any actions arising from the report

2404/8 **260 Bus Route**

To receive an update from Cllr England on feedback received from parishioners and sent to NLC

2404/9 **Planning**

There are no new applications on the portal

2404/10 **Council Vacancy**

To receive an update on the election

2404/11 **Parish Communications**

To discuss the various methods available to the council for communicating with parishioners and agree if any additional actions need to be implemented

2404/12 **Blue Plaque**

To discuss and agree next steps regarding the blue plaque

2404/13 **Bench**

To discuss possible actions for a bench or plaque for the late Cllr Mike Gathercole

2404/14 **Sustainable planting grant**

- a) To note the amount that has been awarded
- b) To agree to for the Clerk to purchase £838.67 of plants in advance of the grant payment

2404/15 **Millennium Green Bank account**

- a) To receive an update on the status of the bank account
- b) To agree to transfer as soon as the account is active £7200 from the Parish Council Millennium Green Grass Cutting budget as a S137 donation
- c) To agree to transfer as soon as the account is active all monies held (including earmarked reserves) by the Parish Council which are allocated to the Millennium Green Trust as a S137 donation

2404/16 **General correspondence**

- i) To receive any correspondence

2404/17 **Agenda for next and future meetings**

To take note of any items for the next or future agenda

2404/18 **Date of next meeting**

To confirm the date, time and location of the next meeting (subject to any change in circumstances):

Thursday 2nd May 2024, Parish Rooms, Howe Lane, Goxhill

To note the date, time and location of the Annual Parish Meeting