

GOXHILL PARISH COUNCIL

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Dear Councillor,

2nd May 2024

You are summoned to attend the **Ordinary Meeting** of Goxhill Parish Council to be held on **Thursday 9th May 2024**, commencing at **19.30** at Parish Rooms, Howe Lane, Goxhill.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

- 2405/1 **Apologies**
i) Apologies for absence, if any
- 2405/2 **Election of Chair**
To elect a Chair
- 2405/3 **Election of Vice-Chair**
To elect a Vice-Chair
- 2405/4 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2405/5 **Minute approval**
a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on Thursday 4th April 2024 at 7.30pm
- 2405/6 **Committee meeting minutes**
(i) To note the minutes of the Personnel Committee
- 2405/7 **Report from Proper Officer / RFO**
To receive a report regarding actions from the previous month
- 2405/8 **Finance approval**
(i) To approve the schedule of payments for April 2024
- ❖ **Village Lengthsman £570.00**
 - ❖ **Parish Rooms Caretaker £100.00**
 - ❖ **Mark Nettleton (Millennium Green) £600.00**
 - ❖ **Caretaker £75.00**
 - ❖ **ERNLLCA fees £840.13**
 - ❖ **JB Rural invoice 2086 £1278.00**
 - ❖ **JB Rural invoice 2107 £1278.00**

- ❖ NLC trade waste Playing Field £270.00
- ❖ NLC trade waste Cemetery £493.60

- (ii) To receive the cashbook summary for April 2024 and for council to agree that the cashbook summary month end tallies with the month end bank statement for April 2024
- (iii) To receive and agree Q4 budget reconciliation
- (iv) To receive and agree the end of year financial position
- (v) To vote and agree on what is to be done with surplus funds
- (vi) To receive an update on Xero

2405/9 **Report from Ward Councillors**

- a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
- b. To consider any actions arising from the report

2405/10 **Planning**

To discuss the following planning applications

- a. PA/2024/340
- b. PA/2024/423

2405/11 **Committees**

To elect councillors for the following committees:

- i) PROW
- ii) Playing Field
- iii) Cemetery
- iv) Parish Room
- v) Millennium Green Trust
- vi) Personnel

2405/12 **External Bodies**

To elect representatives for the following:

- i) Allotments
- ii) BCCRB
- iii) NATs
- iv) ERNLLCA
- v) Memorial Hall

2405/13 **Co-option**

To co-opt a Councillor from those applications received

2405/14 **Community Emergency Plan**

To agree the updates for the Community Emergency Plan including

- i) Name changes for named persons
- ii) To agree any other changes if necessary

2405/15 **Playground facilities**

In light of points made at Council and Parish Meeting with regard to the lack of inclusivity in our current playground facilities, to agree a method to ascertain the views of the playground users on what they would like

2405/16 **Council Meeting date**

To consider the proposal of moving the monthly council meeting to the second Thursday of the month from June 2024

2405/17 **Council Communication**

To discuss and agree to host the Community Café on the third Friday of the month, with a maximum spend of £25 each month

2405/18 **Insurance**

To agree the annual council insurance quote of £1,125.95

2405/19 **Millennium Green Trust**

To discuss and agree the next steps for the trust to be able to fulfil its obligations with regards to its own bank account

2405/20 **General correspondence**

To receive any correspondence

2405/21 **Agenda for next and future meetings**

To take note of any items for the next or future agenda

2405/22 **Date of next meeting**

- i) To confirm the date, time and location of the next meeting (subject to any change in circumstances)
- ii) To confirm the date, time and location of the next committee meetings (subject to any change in circumstances)