

GOXHILL PARISH COUNCIL

Hannah Hepworth
Parish Clerk/RFO
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Dear Councillor,

24th May 2024

You are summoned to attend the **Ordinary Meeting of Goxhill Parish Council** to be held on **Thursday 6th June 2024**, commencing at **19.30** at Parish Rooms, Howe Lane, Goxhill.

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

- 2406/1 **Apologies**
i) Apologies for absence, if any
- 2406/2 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2406/3 **Minute approval**
a. To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on Thursday 9th May 2024 at 7.30pm
b. To receive and approve as a true and correct record the minutes from the extra ordinary meeting of the council that took place on Wednesday 22nd May 2024 at 7.30pm
- 2406/4 **Committee meeting minutes**
(i) To note the minutes of the Millennium Green Trust Committee minutes and Playing Field Committee Minutes
- 2406/5 **Report from Proper Officer / RFO**
To receive a report regarding actions from the previous month
- 2406/6 **Finance approval**
(i) To approve the schedule of payments for June 2024 including:
❖ **Village Lengthsman £570.00**
❖ **Parish Rooms Caretaker £100.00**
❖ **Mark Nettleton (Millennium Green) £600.00**
(ii) To receive the cashbook summary for May 2024 and for council to agree that the cashbook summary month end tallies with the month end bank statement for May 2024
(iii) To receive the internal audit for 2023-2024 and note the recommendations.
(iv) To agree the AGAR reported statements on behalf of the Parish Council

- 2406/7 **Report from Ward Councillors**
a. To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.
b. To consider any actions arising from the report
- 2406/8 **Planning**
To discuss any applications which have been published on the portal between the dates of the agenda being published and the date of the Parish Council meeting
- 2406/9 **Allotments**
To discuss and agree the hire of a skip as requested by the Allotment Association
- 2406/10 **Policies**
To review the following policies and procedures:
a) Model Financial Regulations 2024
b) Child Protection Procedure
- 2406/11 **Playground facilities**
i) To approve the quote recommended by the Playing Field Committee for the Inclusive Swing
ii) To discuss and agree the use of £6200 106 money for the Inclusive Swing
iii) To discuss and agree the quote recommended by the Playing Field Committee for a replacement gate
- 2406/12 **Council Meeting date**
To consider the proposal of moving the monthly council meeting to the second Thursday of the month from July 2024
- 2406/13 **Millennium Green Trust**
i) To receive an update from the Clerk on the response from the Co-operative bank regarding the Parish Council being unable to provide the necessary details from all councillors to open a bank account in the name of the Millennium Green Trust
ii) To receive an update from the Clerk on the response from the Charity Commission regarding the Parish Council being unable to open a bank account in the name of the Millennium Green Trust and fulfil it's responsibilities and obligations
- 2406/14 **Working Parties**
To consider the proposal of changing the structure of the Committees to Working Parties, as outlined by Cllr England.
- 2406/15 **Ferry Road / Manor Lane Junction**
For Council to consider a request from a parishioner to tidy the grass verge at the junction of Ferry Road / Manor Lane so that the parishioner can apply for permission to install a seat and planters at this location.
- 2406/16 **General correspondence**
To receive any correspondence and agree any action required
- 2406/17 **Agenda for next and future meetings**
To take note of any items for the next or future agenda
- 2406/18 **Date of next meeting**
i) To confirm the date, time and location of the next meeting (subject to any change in circumstances)