

GOXHILL PARISH COUNCIL PROW & VERGES COMMITTEE

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Dear Councillor,

9th August 2024

You are summonsed to attend the **PROW ‘Public Rights of Way’ and Verges Committee Meeting** of Goxhill Parish Council to be held on **Thursday 15th August 2024, Commencing 18:30** at **The Parish Rooms (Library Building)**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation

The time will be restricted to 5 minutes maximum unless the Council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully

Hannah Hepworth

AGENDA

- 2408/1 **Election of chair**
To elect a chair for the committee
- 2408/2 **Apologies**
Apologies for absence if any
- 2408/3 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. **COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS**
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2408/4 **Committee minute approval**
To approve the committee minutes from the last two meetings
- 2408/5 **Review of scope of work**
To review the current scope of work for the PROW contract and revise if necessary
- 2408/6 **Review of maps**
To review the current maps provided NLC and to agree that these are correct or to any amendments
- 2408/7 **Tender**
i) To produce the tender document for 2025
ii) To agree the length of tender of 3 years

iii) To agree the timeframes / timescales for going out to tender

2408/9 **Monitoring of PROW**

To discuss and agree how to effectively monitor and manage the verge and footpath cut performance

2408/10 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

2408/11 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances): TBC