

GOXHILL PARISH COUNCIL
MINUTES of an ORDINARY MEETING HELD at GOXHILL PARISH ROOMS
On THURSDAY 6th June 2024 at 19.30

Councillors: J Lawtey (Chairman), M Jones, G Kirwan, S England, D Carnell, V Gorbutt, B Clayton, K Favell

Also, in attendance:

Members of the public: 4 members of the public

Ward Cllrs: Cllr David Wells

Clerk: Hannah Hepworth

Silence: In recognition of the fact that today is the 80th Anniversary of the D-Day invasion of Europe that ultimately led to the end of WW2, the Chair asked Councillors and members of the public to take a moment to honour the bravery and sacrifice of the service personnel and civilians of many Nations who took part. The Chair stated that we should also acknowledge that the reason we have the rights and ability to meet as we do and speak freely is a result of their efforts.

Public Participation

Concern was raised by a resident regarding Ferry Road / Manor Lane Function is a mess and needs clearing and quite a lot of work doing. The resident asked for a working party to clear the area and a bench to be installed. This will be discussed as is on the agenda.

- 2406/1 **Apologies**
i) Apologies for absence were received and accepted from Cllr T Snell and Cllr R Snell and Ward Cllrs Hannigan and Clark.

- 2406/2 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
None
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
None

- 2406/3 **Minute approval**
a. Proposed: Cllr Jones, Seconded Cllr Clayton - unanimous
Resolved: The minutes were accepted as a true and correct record from the ordinary meeting of the council that took place on Thursday 9th May 2024 at 7.30pm with the following amendments and noted comments: Following the comments made regarding a hand axe being left on the Millennium Green the Chair has spoken to all volunteers who have been involved in working on the Green, no-one recalls seeing an axe on or in use on the Green, no-one has brought an axe on to the Green and no-one has reported losing an axe. The Clerk has asked the parishioner if there are any photos or detail as to what the axe looked like or where it was found and unfortunately there is no further information available. All the volunteers are now being very careful to ensure that they have all their tools with them when they leave the Green.
Cllr R Snell states he did not ask to be on the playing field committee and has asked to be removed – the meeting agreed to this.
Item 17 to be amended to remove the final sentence about the insurance and to change the acronym to ECAG.
b. Proposed: Cllr Kirwan, Seconded Cllr Gorbutt
Resolved: The revised minutes were accepted as a true and correct record from the extra ordinary meeting of the council that took place on Wednesday 22nd May 2024 – 5 for, 3 abstentions

- 2406/4 **Committee meeting minutes**
The minutes of the Millennium Green Trust Committee minutes and Playing Field Committee Minutes were noted

- 2406/5 **Report from Proper Officer / RFO**

To report of the Proper Officer was noted

2406/6

Finance approval

- (i) **Proposed: Cllr Lawtey, Seconded: Cllr Jones**
Resolved: The schedule of payments for June 2024 were approved – 6 for, 2 abstentions
- (ii) **Proposed: Cllr Lawtey, Seconded: Cllr Clayton**
Resolved: The cashbook summary for May 2024 was received and council agreed that the cashbook summary month end tallies with the month end bank statement for May 2024 – 7 for, 1 abstention
- (iii) The internal audit for 2023-2024 was deferred to an extra ordinary meeting.
- (iv) The AGAR reported statements on behalf of the Parish Council were deferred to an extra ordinary meeting

2406/7

Report from Ward Councillors

- a. **Proposed: Cllr Lawtey, Seconded: Cllr Kirwan**
Resolved: The meeting was temporarily suspended to receive the Ward Councillors' report.
- b. Cllrs and Public were asked to report issues to Cllr Wells by email. Cllr Wells to report back to NLC that the potholes are not being filled properly. The Clerk was asked to write to highways about 30 speed limit for safety reasons. Cllr Wells was asked to take Chapel Street resurfacing to NLC.

2406/8

Planning

No new planning applications have been received however there is an amended document for Todor Lodge; Council previously had no objections and supported this application. The Clerk was asked to put in for an extension and this would be an agenda item for the Extra Ordinary Meeting on Thursday 20th June.

2406/9

Allotments

The hire of a skip as requested by the Allotment Association was deferred to the next meeting so that Mrs Hussey could be present to discuss what was required and the Clerk to approach the tyre company in the village about removal of tyres.

2406/10

Policies

To review the following policies and procedures:

- a) **Proposed: Cllr Lawtey, Seconded: Cllr Clayton**
Resolved: Model Financial Regulations 2024 were adopted with the changes that were discussed and agreed in the meeting – unanimous
- b) **Proposed: Cllr Lawtey, Seconded: Cllr Kirwan**
- c) **Resolved:** Child Protection Procedure was adopted with the changes of Mike Gathercole to Trudi Snell and contact details to be updated – unanimous

2406/11

Playground facilities

- i) There will be a Playground Committee meeting to agree a quote recommended by the Playing Field Committee for the Inclusive Swing to present to the next Ordinary Meeting of the Council.
- ii) The use of £6200 106 money for the Inclusive Swing will be deferred to the next Ordinary Meeting of the Council.
- iii) **Proposed: Cllr Lawtey, Seconded: Cllr Clayton**
Resolved: The quote recommended by the Playing Field Committee for a replacement gate was agreed - unanimous

2406/12

Council Meeting date

The proposal of moving the monthly council meeting to the second Thursday of the month from July 2024 was deferred to the next meeting

2406/13

Millennium Green Trust

- i) The Co-operative bank has responded regarding the Parish Council being unable to provide the necessary details from all councillors to open a bank account in the name of the Millennium Green Trust and have stated that a bank account can not be opened.
- ii) A response from the Charity Commission regarding the Parish Council being unable to open a bank account in the name of the Millennium Green Trust and fulfil its responsibilities and obligations has not been received.

2406/14 **Working Parties**

Cllr England proposed changing the structure of the Committees to Working Parties, with the exception of the Personnel Committee. Cllr Lawtey amended the proposal to exclude the Millennium Green Trust Committee and the Personnel Committee. Cllr England withdrew his proposal and no decision was made.

2406/15 **Ferry Road / Manor Lane Junction**

Proposed: Cllr Lawtey, Seconded: Cllr Gorbitt

Resolved: The Council will assist in tidying the grass verge at the junction of Ferry Road / Manor Lane so that the parishioner can apply for permission to install a seat and planters at this location.

2406/16 **General correspondence**

An email was shared from a Parishioner regarding the Council's Co-Option Procedure. The Clerk produced a Document based on the NALC model. The Clerk was asked to confirm to the parishioner that we follow the NLC guidelines and procedure.

Cllr Spilman's resignation was noted – the relevant departments have been informed.

A resident had written in about an area of grass being cut on Thornton Road measuring roughly 150 square metres. This is likely to be around £200 a cut. The Clerk will investigate this.

The Clerk confirmed no correspondence had been received regarding an accident / injury at the play park.

2406/17 **Agenda for next and future meetings**

Future items to include: bench, 3 quotes for blue plaque, co-option policy, deferred items.

2406/18 **Date of next meeting**

Thursday 4th July 7.30pm Parish Room