

## GOXHILL PARISH COUNCIL

Parish Rooms  
Howe Lane  
Goxhill, North Lincolnshire  
DN19 7HS

Telephone: 01469 531578  
Clerk@goxhillparishcouncil.org.uk  
[www.goxhillparishcouncil.org.uk](http://www.goxhillparishcouncil.org.uk)



### **Minutes for meeting held on 13<sup>th</sup> March 2025 in Goxhill Parish Rooms at 19.00h**

There was representation from several members of the public.

<b>Agenda item</b>		<b>Detail</b>	<b>Actions or resolutions.</b>
2503/1 <b><u>Apologies &amp; Attendance</u></b>		Apologies for absence, if any	Apologies: Cllr Richard Hannigan Cllrs Present: M Jones, B Clayton, D Carnell, T Snell, R Snell, G Kirwan, K Favell, V Gorbutt, S England (arrived at 19.25) Ward Cllrs D Wells & P Clark
2503/2 <b><u>Declarations of interests / dispensations</u></b>	a)	Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS	No declarations were made by any councillor
	b)	For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution	No dispensations were requested
2503/3 <b><u>Minute approval</u></b>	a)	To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 13 <sup>th</sup> February 2025 at 7.00pm	The council approved the minutes as a true and correct record.
	b)	To note the Committee Minutes for the and Personnel Meeting on 6 <sup>th</sup> March 2025	The minutes were noted
2503/4 <b><u>Co Option</u></b>	a)	To consider the applications for the Co-Opted vacancy and vote to fill this position	Anthony Ruddy was unanimously co-opted as a councillor of Goxhill Parish Councillor.
	b)	The Acceptance of Office form to be signed in order for the Co-opted Councillor to be part of the meeting	Cllr A Ruddy signed the acceptance form at the meeting.
2503/4 <b><u>Report of the Proper Officer</u></b>		To receive and note the report of the Proper Officer	The report was received.
2503/5 <b><u>Finance</u></b>	a)	To receive and approve the Clerk's timesheets for February 2025	The time sheets were approved.
	b)	To approve the schedule of payments for March 2025 – document circulated with agenda to Cllrs with the agenda and exported from Xero from the uploaded invoices	The schedule of payments was approved.
	c)	To receive the cashbook summary for February 2025 and for council to agree that the cashbook summary month end tallies with	The council agreed that the cashbook agreed.

		the month end bank statement February 2025	
	e)	To receive a copy of the Q3 budget reconciliation	The Q3 budget had been corrected by Cllr G Kirwan, and presented by the clerk. It was received.
	f)	To note the annual leave dates for the Clerk	Leave dates were noted.
	g)	To agree to carry forward the £3000 for the Maintenance Budget to the 2025/26 maintenance budget for the Playing Field Gate	The council agreed to carry the 2024/25 budget over into the 2025/26 budget
	h)	To receive the up to date allotment list of people, email addresses and a copy of invoices which haven't been received by the Clerk	The allotment list was received
2503/6 <b>Report from Ward Councillors</b>	a)	To agree that the meeting be temporarily suspended to receive the Ward Councillors' report.	Council unanimously agreed to suspended the meeting.
	b)	To consider any actions arising from the report	
	c)	To receive an update from North Lincolnshire Council on the South End proposals and agree any action from the update	
2503/7 <b>Planning Applications</b>	a)	To note there are no new planning applications at the time of the agenda being published	
	b)	To consider any applications submitted between the date of the agenda and the meeting.	
2503/8 <b>Community Café</b>		To discuss and agree who is available to set up and run the Community Café for February 2025.	Cllrs V Gorbutt, K Favell & R Snell agreed to run the community café.
2503/9 <b>Committee Structure</b>		To receive information from the Clerk on a proposed Committee Structure and to discuss and agree any future actions.	Item deferred.
2503/10 <b>General correspondence</b>		To receive any correspondence.	Correspondence received from ERNLLCA and was distributed to the council.
2503/11 <b>Council Support</b>	a)	To receive an update from the Chair on the possibility for an alternative training provider to see if there are any better options for us, or stay as we are with ERNLLCA and agree any actions arising from this.	The chair reported that GPC will not be seeking another provider and that no other provider has been sought.
	b)	To receive an update from the Chair on HR support and agree any actions arising from this.	The chair has sought HR advice and this was circulated to the council. Item deferred.
2503/12 <b>Agenda for next and future meetings</b>		To take note of any items for the next or future agenda.	Move meeting times to 7.30pm Football on the playing fields
2503/13 <b>Date of next meeting</b>		To confirm the date, time and location of the next meeting (subject to any change in circumstances).	Next meeting will be Thursday 10 <sup>th</sup> April at 7pm in the Parish Rooms
2503/14		Exclusion of the Press & Public	Council agreed to exclude the Press & Public and stayed to discuss other issues that had come to light
	a.)	An error in the precept for 2025/26 has been discovered. The council and clerk were made aware of the error.	Council to agree a course of action at the next meeting
	b.)	A disclosure regarding the cemetery was reported and discussed.	The relevant authorities will be consulted and their advice will be followed.