

GOXHILL PARISH COUNCIL

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Minutes of the Meeting of Goxhill Parish Council held on **Wednesday 13th May 2026** at **19.45** at the Parish Rooms, Howe Lane, Goxhill.

Present: *Cllrs S England (Chair), T Snell (Vice Chair), K Bollington, D Carnell, D Elliott, K Favell, M Jones, C Leaning, A Ruddy, R Snell,*
Ward Cllr R Hannigan
Acting Clerk Ann Boulton
Six members of the public

The meeting is open to members of the public for observation only. There is no public participation unless there has previously been contact from members of the public prior to the meeting wishing to raise issues they would like to be discussed or addressed, and those issues have subsequently been deemed agenda-worthy and have been added to the agenda. The Chair can use their discretion to engage with members of the public at the relevant points during the meeting.

AGENDA

Agenda Item		Detail
2605/1 Apologies		Apologies for absence. Apologies were received from Cllr V Gorbutt, Ward Cllrs P Clark and D Wells.
2605/2 Election of a Chair		To elect a Chair of Goxhill Parish Council for 2026/27 Cllr Sam England was re-elected Chair. Prop: Cllr Carnell, sec: Cllr Leaning Unanimous
2605/3 Election of a Vice Chair		To elect a Vice Chair of Goxhill Parish Council for 2026/27 Cllr Trudi Snell was re-elected Vice Chair Prop: Cllr Favell, sec: Cllr Jones Unanimous
2605/4 Declarations of Interests / Dispensations	a)	Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS. 2505/11 Cllr Favell Personal
	b)	For the Council to note any dispensations presented to the chair prior to the meeting, and their resolution. None
2605/5 Minute Approval		To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 11 th March. Resolved: To approve the Minutes as a true record. Prop: Cllr Leaning, sec: Cllr Ruddy Unanimous
2605/6 Clerk Recruitment		To receive an update on the recruitment progress for the current vacant clerk's position. As reported in the Annual Parish Meeting, the PC is going through the recruitment process
		To acknowledge and discuss any correspondence received in the months of March/April and up to the date of the meeting and to agree any actions henceforth. All correspondence has been forwarded to councillors

2605/7 Cemetery		To receive an update on any recent activity concerning the cemetery. Purchased plots. Recent burials. Cemetery plans update. Drainage updates Tiles on purchased plots <i>Cllr R Snell said there was nothing particular to report.</i> <i>A member of the public said the tile had not yet been placed on their plot – Cllr Snell noted this.</i>
2605/9 Finance		To approve the schedule of payments for March & April. <i>Resolved: To approve the payments. Prop: Cllr England, sec: Cllr Favell Unanimous</i> To approve that the acting RFO can pay invoices received for work in May & June owing to there being no scheduled full GPC meeting. <i>Approved: Prop: Cllr England, sec: Cllr T Snell. Unanimous</i> To receive an update on the savings account if any. <i>Cllr Elliott reported that this was progressing and he was awaiting details from the bank</i>
2605/10 Report from Ward Councillors	a)	To agree that the meeting be suspended to receive the Ward Councillors' report. <i>Prop: Cllr England, sec Cllr Snell Unanimous</i> <i>Cllr Hannigan said that the admin process for grant applications was frustrating, it first goes to an officer then to the Cabinet but it is complicated by unnecessary governance. NLC has made grants of £300 for anyone using oil for heating, with no means testing. This is ongoing. It was agreed to add it to the forthcoming Goxhill Gander article. A question was asked regarding planning conditions – Cllr Hannigan advised contacting the Planning Enforcement Officer.</i> <i>There is some confusion over the bin collection day for Churchside – Cllr Hannigan will check.</i>
	b)	To consider any actions arising from the report, to agree any actions henceforth. <i>None</i>
2605/11 Planning Applications		To consider any planning applications or proposals and to agree any comments or actions henceforth. PA/2026/449. Land adjacent to Highfield, Willow Lane Outline planning permission to erect 2 self-build dwellings including access. <i>Resolved: To object to this application on various grounds including access, lack of footpaths on the lane and evidence of badgers.</i> <i>Proposed: Cllr Elliott, sec: Cllr R Snell, 9 for, 1 abstention</i> PA/2026/517. Acorn Cottage, North End Planning permission to construct a single storey extension, alter internal layout and convert the loft. <i>Resolved: To offer no objections.</i> <i>Prop: Cllr Ruddy, sec: Cllr Bollington, 9m for, 1 abstention</i>
2605/12 Best Kept Village 2026		To receive an update from volunteers and to agree any actions henceforth. <i>Four parishioners have made cash donations which have been used for wood for planters. Three planters will be replaced next year. The group still have £771 out of the PC's £800 and estimate that they will spend up to £625. .</i> To approve additional funding <i>It was agree to give an extra £100 to make the donation up to £900. Prop: Cllr Jones, sec: Cllr T Snell, 9 for, 1 abstention</i>
2606/13 GPC Policies		To agree that All GPC policies be accepted from the date of the meeting and adopted with immediate effect. Anti Bullying & Harassment, Bullying Mission Statement, Code of Conduct, Disciplinary Policy, Email Account Policy, Equality & Diversity Policy, Publication Scheme, Financial Regulations, Grievance Policy, Standing Orders 2026, Health & Safety Policy, Member & Officer Protocol, Reserves Policy, Safeguarding Adults Policy, Safeguarding Children Policy, Sickness Policy, Social Media Policy, Staff Appraisal Policy.

		<i>Cllr England said he had updated all the policies for review in May. It was proposed that all the policies be adopted en bloc.</i> <i>Prop: Cllr Snell, sec: Cllr Favell, 9 for, 1 abstention.</i>
2606/14 DPI Reminders		Reminder to all councillors that if they have had any changes in personal circumstance or interests, NLC Democratic services need to be made aware. <i>Noted</i>
2605/15 Review of Meeting Protocol		To review the current policy regarding public participation at meetings and to agree any comments or actions henceforth. <i>Resolved: To continue with no public participation unless contact with GPC is made beforehand.</i> <i>Prop: Cllr Elliott, agreed unanimous</i> To review the current policy of holding bi-monthly meetings and to agree any comments or actions henceforth. <i>Resolved: To continue bi-monthly meetings for another year. Prop: Cllr T Snell, agreed unanimous.</i>
2605/16 Playground Update		To take note of any updates to the park, MUGA or field that need to be brought to the attention of the council, and to agree any resolutions henceforth. <i>Nothing particular to report</i> To agree any expenses incurred by GPC in the maintenance of the park and playground including monthly safety reports. <i>No expenses</i>
2605/17 Community Payback		To discuss if GPC would like to engage with the Community Payback Scheme and to agree actions or suggestions henceforth. <i>Cllr R Snell agreed to liaise with the Community Payback organiser and report back to councillors.</i>
2605/18 Gander Article		To arrange who will write the article for Autumn 2026. <i>Cllr Elliott will write the article</i>
2605/19 AGAR & Internal Audit		To receive an update on both internal & external audits and to agree actions or decisions henceforth. <i>Cllr Favell reported that the draft AGAR had been distributed to councillors. It is currently with the internal auditor and when completed will come back to the PC for signing before submission to the external auditor. As the deadline is June 30th, and EGM will need to be held.</i>
2025/20 GPC Email and website update		To receive an update and instruct on protocol moving forward with the migration to a .gov.uk address <i>Cllr England said that the website may be down as it is currently being updated and emails are being migrated to gov.uk</i> <i>Cllr England also stressed the need to use GPC email accounts and not personal ones.</i>
2605/21 Community Café		To discuss May & Junes Community Café and GPC's ongoing support and agree any actions henceforth. <i>Several helpers have come forward for May. Cllrs Bollington, Favell and Leaning volunteered for June 19th, with Cllr England able to attend for the last hour.</i>
2605/22 Future Agenda Items		To advise of any agenda items for the next full Parish Council Meeting. <i><u>Agenda items for EGM (date to be arranged):</u></i> <i>Replay Maintenance contract</i> <i>Planning application (arrived too late for current meeting)</i> <i>Approval and signing of AGAR.</i> <i><u>Items for July meting</u></i> <i>Clerk recruitment update</i>
2605/23 Date of Next Meeting		To confirm the date, time and location of the next meeting. Wednesday 8th July 7.30pm, Parish Rooms, Goxhill. (subject to any change in circumstances)