

GOXHILL PARISH COUNCIL

Parish Rooms
Howe Lane
Goxhill, North Lincolnshire
DN19 7HS

Telephone: 01469 531578
Clerk@goxhillparishcouncil.org.uk
www.goxhillparishcouncil.org.uk



Minutes of the Meeting of Goxhill Parish Council held on Wednesday, 8th July 2026, at 19.30 at Parish Rooms, Howe Lane, Goxhill.

Present: Cllr V Gorbutt (Vice Chair), Cllrs D Carnell, D Elliott, K Favell, M Jones, A Ruddy, R Snell, T Snell
Locum Clerk: Ann Boulton
10 members of the public

AGENDA

Agenda Item		Detail
2607/1 Apologies		Apologies for absence, if any. Cllrs K Bollington, S England. Ward Cllr P Clark
2607/2 Declarations of Interests / Dispensations	a)	Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS. 2607/7, 2707/8, 2707/13 – Cllrs R Snell and T Snell, Cllr V Gorbutt, Cllr K Favell – Personal 2607/7 - Cllr K Favell - Pecuniary
	b)	For the Council to note any dispensations presented to the chair prior to the meeting, and their resolution. None
2607/3 Minute Approval		To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on Wednesday 13 th May, 2026 at 7.30pm. The Extraordinary meeting of GPC on 10 th June 2026 at 7.30pm and the Extraordinary meeting of GPC on 19 th June at 7pm. A question was asked whether the approval of the policies was “all or none”. Cllr Jones said he had expressed concern about the Safeguarding policies. Resolved: To approve the minutes: 13th May – prop Cllr Jones, sec Cllr Ruddy sec 6 in favour, 2 abstentions 10th June – Cllr Gorbutt pointed out that her vote for vice chair had not been recorded and the figures should have been 5-3. Prop: Cllr Jones, sec: Cllr Ruddy, 6 in favour, 2 abstentions Resolved: To adjourn 19th June minutes to the next meeting
2607/4 General Correspondence		To acknowledge and discuss any correspondence received in the month of December (this was amended to July) and up to the date of the meeting and agree any actions henceforth. Verge cutting – Public footpaths are not freely accessible and verges are uncut. Some residents are cutting their own. PROWs are scheduled for three cuts a year. The contractor is coming to cut the verges in the next week.
2607/5 Finance	VG	To approve the schedule of payments for January and February 2026 (this was amended to May and June).

		To approve that the acting RFO can pay invoices received for work in July and August owing to there being no scheduled full GPC meeting Resolved: To approve both motions. Prop: Cllr Favell, sec: Cllr R Snell. Unanimous
2607/6 Report from Ward Councillors	a)	To agree that the meeting be suspended to receive the Ward Councillors' report. No Ward Cllrs attended
	b)	To consider any actions arising from the report, to agree any actions henceforth.
2607/7 Planning Applications		To consider any planning applications or proposals and to agree any comments or actions henceforth. PA/2026/692 Planning permission to erect a warehouse extension to form additional storage space. J Harrison, Soff Lane, Goxhill, Barrow upon Humber DN19 7NA Resolved: To offer no objections PA/2026/760 Application to determine if prior approval is required for a steel portal framed agricultural shed. Rowland Hill Farm, Ferry Road, Goxhill, BARROW UPON HUMBER DN19 7NJ Resolved: To offer no objections A further planning application had just been received for the erection of 15 dwellings and community changing rooms on land adjacent to Hawthorn Gardens. Resolved: That Cllr Gorbett would ask for an extension of the deadline for comments
2607/8 Clerk Recruitment Update	KF	To receive an update from the Personnel Committee as to whether the council have recruited a clerk or if a locum clerk will be appointed as a matter of urgency as there has not been a Proper Officer in position for 16 months. Does the council need to re-advertise the position? The meeting was informed that a clerk has been recruited and the position does not need to be re-advertised. The advertisement will be taken off the website.
2607/9 Zipwire Update	RS	To receive an update on the status of the zipwire in the park. To receive a detailed schedule for any outstanding works including deadlines To advise of a date when the zipwire will be back in operation. Cllr Snell reported that he was waiting for details of the next project. The work on the zipwire will be done and he will update the next meeting.
2607/10 Land off Chapel Street	RS	To discuss the BKV ideas for decorating the grass area opposite Stothards Lane. Mr Jacques was invited to speak. He asked if there was any budget. It was suggested that planters be put in on what is NLC land but the work is too much for the BKV team as the land would need levelling before any installation. He estimated that the whole project would cost around £5000. Resolved: That the Best Kept Village team would bring its proposals to the next meeting when the item will be on the agenda.
2607/11 Verges & Grass Cutting	KF	To discuss the current contractor and their obligations to Goxhill and to consider an amendment to the contracted areas. Cllr Favell will look at the current plan and produce amendments with a view to looking at areas that are not covered at present.
2607/12 Internal Audit	KF	To discuss the Internal Audit of GPC and matters arising The Chair had made contact with the auditors but Cllr Gorbett doesn't know what was discussed. Cllr Jones said the Millennium Green accounts were being audited.
2607/13 DSAR Request	KF	To discuss assistance from a 3 rd party with the DSAR request sent to GPC. To discuss Cllr Elliott's response to Cllr Favell's. Cllr Favell stated that she had shared an email and needed permission from the people around the table which she had not got. This related to all councillors. A third party would have access to all councillor's emails through Kyanite.

		<i>It was recommended that ERNLLCA's advice should be followed. Prop: Cllr Jones, sec: Cllr Elliott. Unanimous.</i> <i>A member of the public said that NLC would do this at a cost and that it would be worth talking to their Data Protection Officer.</i>
2607/14 ICO Registration	KF	To receive an update <i>Cllr Favell rang for a copy of the certificate and the ICO have emailed it to the Chair. Cllr Favell has not got access to this.</i> <i>This will be put on the next agenda.</i>
2607/15 Alarm	VG	To discuss the alarm in the Parish Rooms. <i>No-one seems to know who services the alarm. A panic button also needs installing.</i> <i>Resolved: That Cllr Favell will get three quotes.</i>
2607/1 Parish Precept Holiday	DE	To consider whether Goxhill Parish Council should utilise existing reserves to fund the Council's expenditure for one financial year, thereby allowing the Parish Precept to be set at nil for the year. D Elliott circulated proposal to all councillors. <i>A former PC Chair and experienced councillor spoke to the meeting, explaining why the PC should have reserves and what percentage of annual expenditure they should be.</i> <i>Resolved: To defer this to nearer the end of the financial year and do a detailed plan of what is needed. Prop: Cllr Jones, sec: Cllr Favell. Unanimous.</i>
2607/17 Policy Adoptions	TS	To agree the Child & Adult safeguarding policies produced and circulated by Cllr T Snell on behalf of GPC. <i>Cllr Jones said these had gone to NLC and Cllr Snell had made the necessary amendments. She is confident everything is in order.</i> <i>Unanimously agreed to adopt the policies.</i>
2608/18 Grant funding	DE	To Consider: Grant Eligibility Criteria and Standards of Conduct for Applicant Organisations and to agree any comments or actions henceforth. D Elliott circulated proposal to all councillors. <i>Cllr Jones said that there was already an grant policy and conditions under Section 137.</i>
2607/19 Purchase Order System	DE	To consider: Review of Purchase Order System and to agree any comments or actions henceforth. D Elliott circulated proposal to a councillors. <i>Cllr Favell said that there is already a system for placing orders through the Xero software. She will forward it to Cllr Elliott.</i>
2607/20 Environmental Enhancement Contract	DE	Proposal for Seasonal Village Floral and Environmental Enhancement Contract (Contract for Services) and to agree any comments or actions henceforth. D Elliott circulated proposal to all councillors. <i>Cllr Elliott said the PC should have a contractor for floral enhancement as some other villages do. Mr Jacques said he couldn't guarantee his team would do it every year.</i> <i>Cllr Jones said they had done amazing work and asked what people with their own boxes would think if a contractor was taken on.</i> <i>Cllr R Snell said he would bring some ideas to the next meeting.</i> <i>Cllr Ruddy said that he was in touch with NLC regarding the cherry trees, the total cost of which would be £3260. GPC would have to pay 10% and Cllr Ruddy asked for agreement for the PC pay £326.</i> <i>Resolved: To add to the next agenda a vote on the 10% if the grant is approved</i>
2607/21 GPC Policies	RS	To review specific adopted policies and Standing Orders agreed in May 2026. Proposal: To reinstate the previous adopted versions of Standing Orders and Financial Regulations (2022) on an interim basis while the Council carries out a proper review and prepares revised documents which retain the necessary controls while still being clear and workable. Suggested deadline for this motion September 1st 2026 (so the new revised policies can be circulated and scrutinised before adoption). Should no revised policies be forthcoming then the 2026 policies adopted in May 2026 will be reinstated. <i>This had already been decided at the earlier EGM.</i>

2607/22 Future agenda items		To advise of any agenda items for the next full Parish Council meeting. <i>Minutes of 19/6 meeting; PROW and verge cutting; zip wire; BKV proposals; ICO certificate; floral enhancement; grant contribution;</i>
2607/23 Date of next meeting		To confirm the date, time and location of the next meeting. Wednesday 10 th September, 7.30pm, Parish Rooms, Goxhill (subject to any change in circumstances)
2607/24 Exclusion of the Press & Public		To consider exemption of press and public for the remainder of the meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1(2)) on the grounds that discussion of the following business is likely to disclose confidential information. <i>Prop: Cllr Gorbutt, sec Cllr T Snell, unanimous</i>
2607/25 Verges & PROW Contractor Approval	RS	To discuss and choose a preferred contractor/contractors to maintain the verges and PROWs in the village of Goxhill from 1 st August 2026 to 31 July 2030, or to receive an update on the tender process. <i>At present the contract is running month by month. Requests had been received for information and contracts have gone out to tender to four contractors. As the PC didn't have a Clerk last year, no tenders went out.</i>