

GOXHILL PARISH COUNCIL

Parish Rooms
Howe Lane
Goxhill, North Lincolnshire
DN19 7HS



Telephone: 01469 531578
Clerk: 07476 126956
Clerk@goxhillparishcouncil.gov.uk
www.goxhillparishcouncil.gov.uk

Minutes of the Meeting of Goxhill Parish Council held on **Wednesday 9th September 2026** at **19.30** at The Chapel Rooms, Goxhill Methodist Chapel, Chapel Street. The meeting is set out below.

Present: Cllr S England (Chair), Cllrs V Gorbett, T Snell, R Snell, M Jones, D Carnell, D Elliott, K Favell, C Leaning, A Ruddy.
Ward Cllr D Wells
18 members of the public

Agenda Item	Detail
2613/01	Apologies for absence, if any. Ward Cllr Clark
2613/02	a) Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS. 2613/30 & 2613/31 Cllr England – Personal & Prejudicial 2613/12 Cllr Gorbett – Personal 2613/30 & 2613/31 Cllr T Snell – Personal 2613/08 Cllr Favell – Personal 2613/04 – 31 Cllr Elliot – Personal It was resolved to amend Minute 2613/02 Cllr T Snell declarations b) For the Council to note any dispensations presented to the chair prior to the meeting, and their resolution. None
2613/03 Minute Approval	To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 20th August 2026. To be noted that Cllr Elliott felt approving the minutes from 20th August should not indicate approval of minutes mentioned therein from 12th August 2026. Prop: Cllr R Snell, Sec: Cllr Favell. 7 in favour, 1 against, 2 abstentions Resolved: To approve the Minutes

- 2613/04
Report from Ward Councillors
- a) **To agree that the meeting be suspended to receive the Ward Councillors' report.**
Prop: Cllr England, Sec: Cllr Favell. Unanimous
Resolved: To suspend for the Ward Councillor Report
 Ward Councillor Wells gave a reminder that ERNLLCA run a full schedule of training available to Councillors including the 3 parts 'Good Councillor' programme.
 A brush and sprayer for sign cleaning has been left at the Parish Rooms, this has been given to us by NLC. Instructions for use will be forwarded to the Clerk.
- b) **To consider any actions arising from the report, to agree any actions henceforth.**
 None
- 2613/05
To consider and resolve that Goxhill Parish Council writes to the Goxhill Gander requesting a correction to its article stating that Cllr Elliott's proposal for a nil Parish Precept "fell" and was "official closed", as this is inconsistent with the Council's approved minutes, which record that the matter was unanimously deferred until nearer the end of the financial year for further detailed consideration.
 The statement was read out, Cllr Elliott stated that this was a misrepresentation as the matter was deferred for consideration closer to the time of the budget.
Prop: Cllr Elliott, Sec: Cllr Gorbutt. 3 in favour, 6 against, 1 abstention.
Resolved: No action
- 2613/06
To discuss the legality of the EOM held 20/08/2026 (requested by Cllr DE).
 Cllr Elliott stated that the notice given did not meet the expectations set out in the Standing Orders and therefore the meeting held on 20th August did not meet the legal threshold. Cllr England felt that advice should be sought from ERNLLCA and this item should therefore be deferred. Ward Cllr Wells advised that if it were determined that the meeting be declared illegal, all items discussed would need to be rediscussed.
Resolved: The Clerk to seek advice from ERNLLCA.
- 2613/07
To receive an update regards Village gardener and actions henceforth.
 No update.
Resolved: The Clerk will move forward with this item.
- 2613/08
To receive an update regards a Liaison Committee with Keigar Homes.
 Several Councillors reported having conversations with Goxhill Parish members whose homes were around the work area, and none have voiced any concerns.
Resolved: No action
- 2613/09
Discuss and agree value of WorkNest, pre and post recruitment.
 Cllr Favell reported that WorkNest were recommended to them by Cllr England as a mechanism of independent monitoring that the process of recruitment and staff management were done properly. She reports that they have been invaluable during the process but cannot share details surrounding their use and all emails/documents contain confidential information.
Resolved: No action

- 2613/10 **Discuss and agree action from North Lincolnshire Councils email/letter.**
Cllr England read the letter received by North Lincolnshire Council.
All Councillors stated their opinion on the letter received.
Prop: Cllr Favell, Sec: Cllr Leaning. 9 in favour, 1 abstention
Resolved: The Clerk will make enquiries regarding mediation or Team Building opportunities.
- 2613/11 **Discuss Lone Working Policy, and agree to adopting one of the 2 shared with Councillors.**
Cllr R Snell also raised to the Council use of personal safety alarms (one off purchase) vs 'MySOS' (a subscription based safety device) for the Clerks use whilst fulfilling duties in the Village. Both policies were discussed and Cllr T Snell also suggested seeing if we could adopt NLC's Lone Working Policy. Cllr Elliott suggested that the Clerk look at all options and decide what fits best.
Resolved: The Clerk will read both circulated Policies and the NLC as well as consider which Personal Safety Device may be the best fit for us.
- 2613/12 **Hawthorne Trees, deferred from previous meeting for clarification on budget spent from "Tree work" budget. Discuss and agree quotes submitted to GPC previously, including GPC contribution.**
Cllr Ruddy requested that payment for the 8 Hawthorn Trees be agreed upon today so that payment could be processed and the trees be delivered along with the Cherry Trees to ensure planting in October. The cost of this is £880+VAT. The 'Tree Work' budget was discussed and although it was not clarified whether the budget allowed, it was felt that this was of such benefit to the wider village appearance it would be a worthy overspend.
Prop: Cllr Ruddy, Sec: Cllr Carnell. 9 in favour, 1 abstention.
Resolved: To pay for 8 Hawthorn Trees at a cost of £880+VAT.
- 2613/13 **Agree schedule of payments.**

Prop: Cllr Favell, Sec: Cllr Jones. Unanimous.
- 2613/14 **To agree Clerks training costs for FILCA total costs £140.00+VAT, split with Flixborough PC £70 each.**

Prop: Cllr England, Sec: Cllr Leaning. Unanimous.
- 2613/15 **Planning Applications – PA/2026/736 To erect a ground floor side extension at Southend House, South End, Goxhill, Barrow upon Humber, DN19 7LZ**
The deadline for this Planning Application had passed. Cllr Favell had been emailed about it and was alerted late.
- 2613/16 **Mailbox capacities, discuss and agree additional costs x5 accounts (1GB to 2GB £17.05per/cllr, per/yr)**
Cllr Favell reports that Cllrs Leaning, T Snell, R Snell, Gorbett and herself all had email boxes at the total of their 1GB capacity. All Cllrs feel that emails that they have are of a sensitive nature and cannot be disposed of at this time and therefore, expansion of the inboxes was purchased and permission was requested retrospectively. Cllr Elliott feels that there needs to be further clarity on how long emails need to be kept for and after checking, the Clerk found that this is not included in the Email Account Policy 2026.

The Clerk has proposed that a Data Retention Policy be created to account for all digital and physical data retention to provide future clarity.

Prop: Cllr Favell, Sec: Cllr T Snell. Unanimous.

Resolved: Retrospective agreement to increase the email accounts of 5 Councillors to 2GB at a cost of £17.05 per Cllr/yr. The Clerk to create a Data Retention Policy to create more clarity for future reference.

2613/17

Receive an update for Bank account access.

Resolved: Account is unblocked and accessible by Cllr Gorbutt.

2613/18

Discuss and agree the generous offer from Andy Broom to donate Goxhill Village a Christmas Tree.

Cllr T Snell has stepped forward to organise the tree donation.

Prop: Cllr Jones, Sec: Cllr Favell. Unanimous.

2613/19

Seek clarification and receipts of x3 £50 payments to Goxhill Memorial Hall made by Cllr England.

Cllr England states that only one payment was successful.

This was a donation made to the WI to hire the Memorial Hall to support their VJ Day celebration, this money was part of his Chairs Allowance and given within his discretion as he saw fit.

2613/20

Agree costs for mobile phone to support Clerks role.

The Clerk proposed a GPC owned mobile phone so that she is contactable during hours worked out of the Parish Halls. This will mean a central point of contact which is maintainable during Annual Leave or in the event of her leaving as this will be passed to the next Clerk / covering Clerk.

Prop: Cllr England, Sec: Cllr Favell. Unanimous.

Resolved: The Clerk can make the arrangements to purchase a mobile phone contract of up to £20pm as she sees fits best for the requirements.

2613/21

Ask Councillor's to agree ERNLLCA to carry out role review to confirm Clerk's salary scale.

During the recruitment process, ERNLLCA raised concerns to the P&D Committee/Cllr Favell that the pay scale for the Clerks role was a concern to them. They made a request to review the responsibilities overall and consider whether it was appropriate. Cllr Favell seeks permission to allow them to do this.

Prop: Cllr Jones, Sec: Cllr Gorbutt. 9 in favour, 1 abstention.

2613/22

Discuss Internal Audit and actions henceforth (Audit shared with Cllr's July 2026).

The Internal Audit raised a number of 'red flags'. The Council proposes to ask the Clerk to create an Action Plan so that Councillors can devise a plan of improvement.

Prop: Cllr Favell, Sec: Cllr Jones. 9 in favour, 1 abstention.

2613/23

Community Café, to agree Councillors to support September's gathering 18th September 2026.

Cllr England requested that one Cllr put themselves forward to become the fulltime liaison regarding ensuring Cllr attendance at the Community Café. The Clerk has offered to do this.

Cllrs Gorbutt, Leaning, Favell (and others) all agreed to attend the Café on 18th September.

2613/24

To discuss the issue raised by Cllr Wells regarding the votes on no confidence being conducted in an open meeting, stating these should have been conducted behind closed doors.

THIS AGENDA ITEM WAS DISCUSSED OUT OF SEQUENCE BUT HAS BEEN INCLUDED IN ITS AGENDA PLACE FOR CLARITY

Ward Cllr Wells feels that this is misrepresented in the agenda and that his concern was not with regards to the Vote of No Confidence which he emphasised again, occurred as it should. However, he had stated that the conversation that went on from this vote was one he felt should have occurred without Press & Public presence.

2613/25

Discuss DE interest to join the P&D Committee (deferred from previous meeting 20.08.2026).

Cllr England explained that the P&D Committee was limited at 5 places and currently had 2 vacancies.

Cllr Elliott withdrew his interest in joining the Committee.

Cllrs Ruddy and R Snell expressed an interest in joining the Committee.

Due to no contest, Cllrs Ruddy and R Snell will be included in the Committee.

The Quorum is now full.

It was resolved to amend Minute 2613/25 to note that a vote is required for all Committee positions (noting reference to May 2025 Agenda item 19).

2613/26

Discuss and agree the option of permanently moving GPC meetings to the Chapel Rooms.

The Council discussed that they felt the Chapel Rooms were more suitable for the meeting and inclusion of the Press & Public. The Chapel Rooms are unavailable on a Wednesday night due to prior booking. Cllr Favell stated she would liaise with Ward Cllrs to see if another night could be accommodated and proposed that future meetings be started with an informal 'Tea/Coffee&Cake' with access to Cllrs and the Clerk.

Prop: Cllr Jones, Sec: Cllr Ruddy. Unanimous.

Resolved: To move the location of all future GPC meetings to the Chapel Rooms provided availability of all can be agreed.

2613/27

To discuss and agree grant application for CCTV at Goxhill Play Park.

Cllr R Snell alerted the Council to the recent email regarding Grants from the Police & Crime Commissioner of up to £35,000. Cllr R Snell proposes that we investigate use of this grant towards CCTV cameras for around the park area in an effort to reduce Crime and Antisocial Behaviour which is taking part there. Various Councillors raised questions and concerns over the Public Opinion of this and the security, Cllr R Snell reassured everyone that there are different options available, but this is a very closely scrutinised area and access of recordings are heavily controlled.

Prop: Cllr Favell, Sec: Cllr Gorbutt. Unanimous.

Resolved: To allow Cllr R Snell to look further into the grant and relevant CCTV information.

2613/28

Exclusion of the Press and Public.

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions to Meetings Act 1960 (Section 1 (2)) on the grounds that discussion of the following business is likely to disclose confidential information.

The Clerk reminded everyone present that if conversations were to include Personal, Personnel or Matters of Litigation, they would need to be done in private. If they decided to have the following agenda items discussed in public, they would need to be careful and discreet.

Cllrs Elliott, Leaning and England were in favour of exclusion.

Cllrs Jones, R Snell, Favell, Gorbett, Ruddy, Carnell & T Snell were against.

Resolved: The public were allowed to remain.

Cllr Elliott left the Meeting

2613/29

Discuss and agree actions to Letter Before Claim and his request for £150 compensation.

Conversation was held regarding the Letter Before Claim and request for financial recompense.

Prop: Cllr Favell, Sec: Cllr Jones. 7 in favour, 1 abstention.

Resolved: To reject a request for compensation. The Clerk will write a response and circulate for all Cllr approval before sending.

Cllr England left the meeting as Chair and became a member of Public & Press

Cllr T Snell left the table and became a member of Public & Press

It was resolved to amend Minutes that Cllr England left to become a member of P&P as the meeting allowed for P&P to remain

2613/30

Discuss and agree current situation with Court papers, actions henceforth.

Update given by Cllr Favell, the information and timeline has been passed along to Insurance for Legal Assistance. We are awaiting a response.

2613/31

Discuss and agree response to ACAS following receipt of Claimant's increased compensation request.

Cllr Jones gave an update that from ACAS perspective the matter is closed and now back with the Claimant to decide whether they wish to take the matter further.

Cllr T Snell returned to the meeting as a Councillor

2613/32

To advise of any agenda items for the next full Parish Council Meeting.

- Propose formal use of recording equipment and consider purchase of such
- To consider the Minutes from the meeting held 12th August 2026
- To propose a calendar for Committee Meetings
- To discuss the Precept
- To look at budget reconciliation for Q1, full account of finances for 26/27 to date and discuss the Reserve.
- Proposal for GPC to purchase 'Horse & Rider' signs for the Village.
- Clarification around current happenings at the Airfield
- Terms of Reference (ToRs) for all Committees.

2613/33

To confirm the date, time and location of the next meeting (subject to any change in circumstances)

Date: Thursday 8th October

Time: 19:30

Location: The Chapel Rooms, Goxhill Methodist Chapel, Chapel Lane

